

Chapter 1: Facilities	Section 3: BABYSITTING
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### Requests for babysitting for scheduled parish events

1. All requests for free babysitting for parish-sponsored events must be submitted in writing to the Parish Office and approved by the Pastor prior to advertising the event as “babysitting provided.” An e-mail sent to the Pastor ([foley@gs.ptdiocese.org](mailto:foley@gs.ptdiocese.org)) and copied to Sandy ([mccuskers@gs.ptdiocese.org](mailto:mccuskers@gs.ptdiocese.org)) will serve as written request or a letter may be submitted to Sandy.
2. Following approval by the Pastor, the event coordinator must call Rene Frydrychowski, Nursery Coordinator, at 893-3437 to schedule babysitting.
3. Any group or individual that needs babysitting for parish-related functions or events that are not approved for payment of babysitting costs by the parish may contract directly with Rene to arrange babysitting on a fee basis.

### Individual reservations for babysitting

1. After approval for the event has been received, individual requests for babysitting reservations must be made directly to Rene. Requests must be received at least two days prior to the event.
2. Babysitting is limited and is not guaranteed. Reservations are accepted on a first come-first serve basis.
3. Babysitters will be scheduled based on reservations received prior to the two day deadline. Failure to call will result in no babysitters being scheduled.
4. Individual requests for babysitting that are made and not canceled at least 24 hours prior to the event (barring emergency) may result in request for payment and/or loss of services. Please call Rene to cancel. Just prior to the event or during the event, call 893-7490. This line goes directly to the nursery if the parish office is closed.

### Event Publicity

Event publicity should include the following information:

Babysitting provided on a first come, first serve basis. Please contact Rene Frydrychowski, 893-3437, at least two days prior to the event (state the exact date in your publicity) to make babysitting reservations.